



**Board of Education  
Regular Meeting Agenda  
August 23, 2021 7:30pm**

**I. CALL TO ORDER**

- A. The regular meeting of the Allamuchy Township Board of Education held on August 23, 2021 is called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_.
- B. Statement of Compliance with Open Public Meetings Act
  - 1. The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on February 1, 2021 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.

**II. ROLL CALL**

Board Member	Present	Absent
Stephen Bienko		
Abigail Christmann		
Giovanni Cusmano		
Harriet Gaddy		
Craig Green		
Lisa Moyer		
Venita Prudenti		
Mary Renaud		
Lisa Strutin, President		

Also Present: Dr. Melissa Sabol, Superintendent of Schools  
Chrissie Aulenbach, Interim Board Secretary

### III. PLEDGE OF ALLEGIANCE

### IV. EXECUTIVE SESSION

A. BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- Negotiations
- Attorney-Client Privilege
- Legal Matters

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

#### ***Executive Session***

B. BE IT RESOLVED, that the Board of Education has been in executive session for the past \_\_\_\_\_ minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist. ***Action may be taken.***

### V. MISSION AND VISION

- A. To Promote the Allamuchy Learner
- B. The vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they can evolve into self-sufficient and confident citizens and members of a diverse society.

### VI. APPROVAL OF MINUTES

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on July 26, 2021, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on July 26, 2021, be approved. (Appendix 1B *confidential*)

### VII. CORRESPONDENCE

### VIII. STUDENT REPRESENTATIVE REPORT

### IX. ACKNOWLEDGEMENTS

<b>Kindergarten Countdown</b>	<b>Allamuchy All Stars:</b>
Daphne Leahey	Caring
Gavin Rosa	Kindness
Levi Freeborn	Responsibility
Henry Lestrangle	Citizenship
<b>Staff Member of the Month: Robin Samilijan</b>	

**X. PRESIDENT’S REPORT**

**XI. COMMITTEE REPORTS**

- A. Operations (M. Renaud)
- B. Human Resources (L. Moyer, Chair)
- C. Education (C. Green, Chair)
- D. Governance (G. Cusmano, Chair)
- E. Town Council Liaison (M. Renaud, A.Christmann)
- F. Rutherford Hall Liaison (M. Renaud, A. Christmann)
- G. Hackettstown Board of Education Representative (L. Moyer)

**XII. SUPERINTENDENT’S REPORT**

- A. HIB Report
- B. Enrollment By Grade
- C. Other Items

**XIII. REVISIONS TO AGENDA ITEMS**

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

**XIV. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under “Old Business”.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

## XV. BOARD COMMITTEE ACTION REPORTS

### A. Operations

On Behalf of the Operations Committee, I hereby move resolutions 1-10

1. Budget Adjustments (Appendix 2)  
approve budget adjustments made from 6/1/21-6/30/21 from funds 10 and 20
2. Bills List (Appendix 3)  
approve for payment the general account bills list check #32478 through #32628, to include electronically-transferred funds (“N-checks”) and voids of previously approved items, for a total amount of \$341,660.76
3. Monthly Certification of Budget (Appendix 4)
  - a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 6/30/2021 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
  - b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of 6/30/2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
  - c) BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending June 30, 2021 with a total Governmental Funds Account cash balance of \$499,618.65
4. WCSSSD Coordinated Transportation Agreement (*Appendix 5 confidential*)  
to approve the Coordinated Transportation agreement with WCSSSD
5. Joint Transportation Agreements (*Appendix 6 confidential*)  
to approve the transportation agreements with Frelinghuysen, Hackettstown, and Knowlton whereas the Allamuchy Township School District will provide host services.
6. Rutherford Hall Rental Fee Sheet  

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Approve the following rental fees for Rutherford Hall

Party Rental - Boating Package	Access to all Boats (17) Total 2 hours 10 Minute Lesson/Orientation 1 Hour, 10 minutes of Boating Instructor-directed games 1 Instructor and 1 lifeguard Remainder of time for parent-provided celebration Event Staff (to be provided by lifeguard or instructor)  \$500	Up to 8 Boats Total 2 hours 10 Minute Lesson/Orientation 1 Hour, 10 minutes of Boating Instructor-directed games 1 Instructor and 1 lifeguard Remainder of time for parent-provided celebration Event Staff (to be provided by lifeguard or instructor)  \$300
Property Rental	\$50	
Meetings - up to 4 hours	\$200	
Meetings - full day w/ one meal	\$400	
Meetings - full day w/ two meals	\$500	

7. 403(b) Contract Exchanges (*Appendix 7 confidential*)  
 approve the Information-Sharing Agreement for 403(b) Contract Exchanges with Primerica.
  
8. Proposal for Preservation Consulting Service (*Appendix 8*)  
 approve the proposal for professional preservation consulting services with Eclectic Architecture in the amount of \$4,000 to determine options for air conditioning to be funded by the capital campaign.
  
9. Selling of Buses  
 approve the offloading of the following buses

Bus 3	Sell to Roxbury RawInc for \$1500 - need to pay for towing
Bus 4	Sell to Roxbury RawInc for \$1500 - need to pay for towing
Bus 21	Sell through govdeals.com \$2000

10. Rent-to-buy Bus

approve the rental of 54 passenger bus from the Washington Township Board of Education at a rate of \$85/day up to \$5,600 to purchase pending written contract

**B. Human Resources**

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1-3:

1. Personnel

approve/accept the following appointments as recommended by the superintendent:

<b>Position</b>	<b>Name</b>	<b>Payment</b>	<b>Amount</b>
A. Part time custodian	Trevor Marcher	Hourly	\$17
B. Part time Behaviorist	Kristen Benson	Hourly	\$48
C. MD Maternity Leave Replacement	Amanda Christian Shahin	Step 1 Contract	\$47,921 prorated
D. Additional Responsibilities to the Buildings and Grounds Supervisor <i>(Appendices 9 and 10 confidential)</i>	Pete DeMary		\$2500,with an additional \$500 to be paid out in June after evaluation
E. Administrative Assistant/Treasurer of Monies	Divya Bahl	Contract	\$44,500
F. Teacher Mentors	Kaitlyn Phlegar for Amanda Christian Shahin Andrea Aussems for Shaye Clark	Contract	Prorated \$237 \$790
G. Part-time bus driver	William Camel	Hourly	\$22
H. Principal Internship	Cristen Tierney	N/A	N/A
I. Substitutes	Monerh Muheisen Diane DeGhetto Jimmy Battell Lauren Mela Lillian Corman	Daily	\$80/day After 10 days, \$90/day

	Kate Mull Mia Melo Beth Gavin Guy Gorman Jackie Mickelburgh Jessica Ervy		
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2. Schedule A. Positions

approve/accept the following appointments as recommended by the superintendent:

<b>A. 7th Grade Advisor</b>	Vicki Patterson	\$2940
<b>B. 8th Grade Advisor</b>	Michelle Ricci	\$2940
<b>C. Band Advisor</b>	Mariah Adams	\$2230
<b>D. Battle of the Books Advisor</b>	(3-4- Alyson Chudley, 5-6- Clare Saalfield, 7-8- Marsha Koerner?-waiting on reply)	\$50/hour Each
<b>E. Chorus Advisor</b>	Mariah Adams	\$2230
<b>F. Cross Country Coach</b>	1- Andrea Aussems, (1- Nick Serraino-pending based upon # of students)	\$1575 Each
<b>G. CST Coordinator</b>	Marilou Tshudy	\$4000
<b>H. Curriculum Advisor</b>	Joanne Ferguson	\$2780
<b>I. Dean of Students</b>	Rob White	\$1000
<b>J. Detention</b>	<b>(After School- Rotating Pool)-</b> Mariah Adams, Marsah Koerner, Christine Rodriguez, Sam Greco, Rob White, Deb DeAngelis, Emily Delaney, Kaitlyn Phelgar  <b>(Friday/Saturday- Rotating Pool)-</b> Mariah Adams, Marsah Koerner, Christine Rodriguez, Sam Greco, Rob White, Deb	\$50 per session  \$150 per session

	DeAngelis, Emily Delaney, Kaitlyn Phelgar	
<b>K. G&amp;T (<u>K-8</u>)</b>	K- Cefaloni, 1-Samiljan, 2- Arrambide, 3- Greco, 4- Baglio, 5- Greco, 6- Thomas, 7- Thomas, 8- Ricci	\$1050 Each
<b>L. G&amp;T Coordinator</b>	Nancy Baglio	\$3000
<b>M. Homework Club Supervisor</b>	Kate Stiner and Clare Saalfield	\$2230
<b>N. Jumpstart Advisors</b>	Andrea Aussems Robin Samiljan	\$50/hour Each
<b>O. AMP Advisors</b>	Vicki Patterson Emily Delaney	\$50/hour Each
<b>P. Math Advisor</b>	Sam Greco	\$2780
<b>Q. Professional Development / Mentor Advisor</b>	Joanne Ferguson	\$2230
<b>R. Safety Patrol Advisor</b>	Michelle Ricci	\$2230
<b>S. School Safety Team Member</b>	Anna Thomas, Jenn Sauter, Megan Schmidt, Rob White	\$1575 Each
<b>T. Student Council</b>	Emily Delany	\$2230
<b>U. Sustainability Coordinator</b>	Nick Serraino	\$6000
<b>V. Assistant Sustainability Coordinator</b>	Christine Rodriguez	\$3100
<b>W. Technology Liaisons</b>	Vicki Patterson and Brendan Poff	\$2000 Each
<b>X. Track &amp; Field Coach</b>	1 -Christine Rodriguez (2 - Nick Serraino pending based on # of students)	\$2230 Each
<b>Y. Volleyball Coach</b>	Girls - Michelle Cleere; Boys - Christine Rodriguez	\$1210 Each



<b>Z. Yearbook Advisor</b>	Cathy Cefaloni	\$2230
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3. Rutherford Hall Positions

approve/accept the following appointments as recommended by the superintendent:

Title	Name	
RH Before Care Fitness Program Director/Head Instructor	Nick Serraino	\$50/hour to be filled based on enrollment
RH Before Care Fitness Program Supervisor of Students	Sarah Mikaliunas Karen Rizzolo	\$25/hour based on enrollment
RH Before Care Fitness Program Substitutes	Beth Gavin Andrea Aussems Kim Bolling Christine Rodriquez	To be paid at the hourly rate for position covered
RH Program Director	Nick Serraino	\$21/hour
RH Historian	Joan Salvas	\$17/hour, approximately 3 hours per week, not to exceed 5 hours per week

### C. Education

On Behalf of The Education Committee I hereby move resolution 1-3

1. Attendance at Professional Conferences

approve the following requests for attendance at professional conferences/certifications with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Miles	Total
Bolling Mikaliunas	8/24/21	Lively Letters	\$65	0	\$65
	10/13-14		\$65		\$65
Wendel	Online/	Fountas and Pinnell LLI	\$125	0	\$125

Koerner Watkins Poff Hanisak	flexible dates		\$125 \$125 \$125 \$125		\$125 \$125 \$125 \$125
Wendel Clark Potente	Online/ flexible dates	Orton Gillingham	\$595 \$595 \$595	0	\$595 \$595 \$595
Wendel	Online	The Fountas and Pinnell Literacy Continuum: A Tool for Assessment, Planning, and Teaching	\$160	0	\$160
Koerner Aussems Potente Clark Tierney Saalfeld Arrambide Cleere Muhlenbruch Sauter Davey Samiljan Cefaloni Watkins Poff	9/7	Fountas and Pinnell	No fee		No fee
Serraino Delaney Cefaloni Sauter Mikalunas Baglio	10/2 - 10/3	ACA Level 1 Kayak Instructor Course	Flat fee	0	\$1000

2. 5th Grade Reading List

to approve the addition of the following titles to the 5th grade reading list:  
*Because of Mr. Terupt* and *A Long Walk to Water*

3. Tuition Student

to approve tuition student 1908 for the 21-22 school year according to the agreed upon amount of \$7000.

**D. Governance**

On Behalf of The Governance Committee I hereby move resolutions 1&2.

1. Policy and Regulation Update (Appendix 11)

approve the following Policies for **Second Reading** at the recommendation of the Governance Committee:

P. 7461	Environmentally Preferable Purchasing
P. 7461.01	Green Initiatives
P. 7461.02	District Sustainability
P. 7511	Rutherford Hall

2. Board Goals (Appendix 12)

\_\_\_\_\_ to adopt the Allamuchy Township School District Board Goals

- A. Complete the Board Self Evaluation by August 1, 2021 for discussion at the September 2021 ABOE meeting.
- B. Work towards achieving Board Certification.

**XVI. OLD BUSINESS**

**XVII. PUBLIC COMMENTS GENERAL**

**XVIII. FOR THE GOOD OF THE ORDER**

**XIX. ADJOURNMENT**